

BLOXHAM PARISH COUNCIL

WEDNESDAY 16 OCTOBER 2019

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
bloxhampc@aol.com
www.bloxhamparishcouncil.co.uk

9 October 2019

Dear Councillor,

A meeting of the Parish Council will be held on **Wednesday 16 October 2019 at 7.30pm** in **St Mary's Parish Rooms, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 7 October 2019. **(Attached)**
7:35pm – 7:45pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 7 October 2019. **7:45pm – 7:55pm**

6. **Chairman's Announcements**
7:55pm – 8:00pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
8:00pm – 8:10pm
8. **Gladman Developments Limited – Planning Application 19/01705/OUT** – To discuss any issues relating to this planning application.
8:10pm – 8:25pm
9. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:25pm – 8:35pm
10. **Planning**
 - i) Planning Applications - To consider the following planning applications:
 - 19/01886/F, Brickhouse Farm, Milton Road, Milton – Change of Use of three agricultural dwellings to D1 (non-residential institutions).
 - 19/01160/F, Exham House, Bloxham School, Banbury Road, Bloxham - To consider the amendment to the application for the change of use to Exham House from D1 to a mixed D1/A3 to allow public use of a cafe and associated works.
 - 19/01865/LB, 5 Merrivales Lane, Bloxham, Retrospective - Erection of extension/conservatory to rear.
 - 19/01938/F, The Old Manor, Little Bridge Road, Bloxham - Pedestrian and vehicular gates across the driveway.
 - 19/02032/F, Seal Cottage, Kings Road, Bloxham - Stone wall to replace existing trellis, new oak gate within wall to access garden.
 - 19/02034/LB, The Old Manor, Little Bridge Road, Bloxham - Conservation, repair and replacement of windows and doors.
 - 19/02053/F, The Knoll, Little Bridge Road, Bloxham - Reinstatement and realignment of walled entrance with new vehicular and pedestrian gates

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:35pm – 8:50pm

11. **Environment/Village Matters**
 - i) Drop-In and Chat – To receive a report on the last session of the Drop-In and Chat held on 12 October 2019. **(Report to follow)**
 - ii) Remembrance Day Parade – To discuss the arrangements for the event on Sunday 10 November 2019. **(Report to follow)**
 - iii) Bench Next to War Memorial – To discuss the maintenance of the bench which surrounds the tree next to the War Memorial. **(Report to follow)**
 - iv) VE Day 75th Anniversary Celebrations – To discuss whether the Parish Council would like to arrange an event to mark the 75th anniversary of VE Day. **(Report to follow)**
 - v) Christmas Tree Base – To consider a quote for the installing a base for the Christmas tree. **(Report to follow)**
 - vi) New Grit Bin – To discuss a request for a new grit bin in The Ridgeway. **(Report to follow)**

8:50pm – 9:05pm

12. **Parish Council Matters**

- i) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies. **(Report to follow)**
- ii) Councillors Training Courses – The following training courses are available to Councillors:

date	subject	Half/full day	trainer	location
Thursday 21 st November	16. Planning – How local councils fit into the planning system and effective responses to planning applications	Half/ morning	Phil Shaw	West Oxfordshire District Council, Witney, OX28 1NB

9:05pm – 9:10pm

13. **Financial Matters**

- i) Accounts for Payment - To approve the accounts for payment. **(Report to follow)**
- ii) Jubilee Hall, Section 106 Project:
 - To receive an update on the project;
 - Discuss any necessary changes to the lease between the Parish Council and the Official Custodian/Jubilee Park Management Committee.**(Reports to follow)**
- iii) Budget 2020/2021 – To discuss the budget for 2020/2021, including a request from Burford Town Council for funding towards weight limit measures. **(Report to follow)**

9:10pm – 9:25pm

14. **Correspondence** – Items of correspondence will be circulated to members. **9:25pm**

15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 16 on the grounds that it could involve the likely disclosure of private and confidential information. **9:25pm**

16. **Queen Street Land** – To discuss the ownership of land in Queen Street. **(Report to follow)**
9:25pm - 9:30pm

17. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary's Parish Rooms, Bloxham, unless stated otherwise:

- 4 November 2019
- 19 November 2019
- 2 December 2019 (Only one meeting in December 2019)
- 6 January 2020
- 15 January 2020
- 3 February 2020
- 18 February 2020
- 2 March 2020
- 18 March 2020
- 6 April 2020
- 16 April 2020 (Annual Parish Meeting)
- 14 April 2020

9:30pm

18. **Items for the Next Agenda/Items of Information**

- Highway Officer to attend a future meeting
9:30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 9 November 2019 (Councillors David Bunn and Nick Rayner)

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk